

Dove of the Desert UMC
Request for Permission to Conduct Fundraiser/Program/Event

The _____ (name of department/committee/group) requests permission to conduct a fundraiser/program/event for the purpose of _____.

Please state how this fundraiser/program/event will support Dove's mission statement "Increasing Love for God and Neighbor:" _____.

For a fundraiser, the funds will be used to defray costs or add to _____ (specify program costs or special project, etc.) and all monies directed to line item number _____ (exact line item or event title is needed with the name of associated Dove department/committee/group).

How fundraiser/program/event will be conducted:

The event will include participation by _____ (approximate number of individuals assisting) with the understanding that one or more adult advisors or volunteers must be in attendance at all times.

The anticipated revenue from this event will be \$ _____. The monies to be deposited will include checks payable to "Dove of the Desert UMC" with event title and/or line item number clearly written on memo line of each check. The coordinator for the fundraiser/program/event will present a written accounting at the end of each day of the event or fundraiser. The cash and checks should be placed in an envelope and include written results from the event about deposits to Dove of the Desert and turned in to the church office.

Proposed dates, location (Narthex/patio/off-site) for fundraiser/program/event:

- ◆
- ◆

It is understood that our organization has read Dove's Fundraising Policy and this request will be presented for consideration at Dove's next Finance Committee meeting.

Submitted by:

Name

Phone:

Department/committee/group:

Date: